

How the Worksite H1N1 Flu Shot Program Will Work

All Blue Cross and Blue Shield of North Carolina (BCBSNC) members with immunization benefits will be eligible to receive an H1N1 flu vaccine during the 2009 flu season, or while supplies last. If you choose to include family members who have BCBSNC coverage (with immunization benefits) at the worksite clinic, they will be eligible to receive an H1N1 flu vaccine as well. **BCBSNC members must present their member ID cards and a photo ID to receive an H1N1 flu vaccine.**

If you choose to open the worksite clinic to employees who have coverage other than BCBSNC, your company will have two options:

- **Option #1:** All employees without BCBSNC coverage will be required to pay by cash or check on the day of the clinic. The Maxim representative will handle any payments if necessary. Maxim can accept cash, checks and Medicare Part B. Medicare Part B participants will not be required to pay a copayment. Maxim does not accept credit card payments.
- **Option #2:** Company pays for employees without BCBSNC coverage. (Please note: this option requires that the company sign Maxim's standard Immunization Agreement. Please inform your Maxim representative prior to the clinic if you have chosen this option.)

Day of the Worksite H1N1 Flu Clinic:

- On the day of the clinic, Maxim staff will arrive one hour before the scheduled time to set up. They will allow 30 minutes for breakdown after the program.
- Maxim will staff the clinic with the appropriate number of nurses based on the employee population.
- Maxim nurses or assigned personnel will greet the employees and pre-screen for adverse reactions. They will answer any questions employees might have.
- Each employee will receive an H1N1 Immunization Consent form, H1N1 Vaccine Information Statement(s) and Maxim's HIPAA Privacy Policy from the Maxim representative.
- If there are no contraindications or additional questions, Maxim's nurse will administer the vaccine.
- You will be asked by the Maxim nurse(s) to sign the Day-End-Summary. The Maxim nurse will also leave a copy of this summary for your records.
- All medical waste will be taken by Maxim to be disposed of properly according to OSHA regulations. Medical waste should only be handled by Maxim personnel.

